

NC WEEK 6A (Sanford Week) – Chatham, Cumberland, Harnett, Lee, Moore,
Richmond, & Montgomery Counties – October 17 - 22, 2021

CACRAO CODE OF ETHICS

The purpose of an Educational Opportunity Program is to provide a chance for high school students, particularly juniors and seniors, to be exposed to many different educational opportunities and to explore specific interests. The following Code of Ethics is designed to allow for equal opportunity for students to access information and for institutions to present it.

1. It is the responsibility of each college or university to inform any person who represents that institution of the CACRAO Code of Ethics which will be in effect at all CACRAO-sponsored Programs. Each institutional representative must respect the rights of other institutions.
 - One official representative is considered adequate at most Educational Opportunity Programs. If more than one representative is needed, those present must confine all activities to the assigned space.
 - Representatives should arrive in enough time to the fair in order to staff their booth during advertised fair hours and remain for the entire program. A program concludes when the posted end time occurs or if the fair coordinator calls the end to a fair early. CACRAO and/or the college fair host may follow up with the leadership of an institution should a representative be absent without notification. Representatives must notify the host contact or Scheduling Committee member who organized the week should they be unable to attend.
 - Dress to best represent your institution.
 - Representatives should limit use of mobile devices to fair-related purposes. Earbuds should be stored for the duration of the Ed-Op Program.
 - Representatives must check in with the coordinator of the fair in order to locate the table, space, or booth their institution has been assigned.
 - Group presentations are not condoned in arena settings where institutions share common quarters. Such presentations discourage students from exploring all of their options.
 - The use of overly conspicuous exhibits as promotional devices are prohibited, i.e. (videos, large pictorial displays, balloons...) Displays cannot exceed or obstruct the view of adjacent booths and/or prevent the representative from standing behind their table. Floor displays are not permitted. Laptops and iPads are permitted for visual use only; audio is not permitted. Technology such as this must not interfere with other exhibitors.
 - Recruitment is restricted to the parameters of the booth. Standing in front of your table is not permitted; representatives are to remain behind their assigned table during fair hours. Students must approach tables/booths of their own accord. Calling to or directing students to a table is not permitted.
 - Distributed educational information must be limited to printed materials which are accurate and tasteful. Handouts like key chains, balloons, pens, pennants, and food/candy are not acceptable. Promotional giveaways (including raffles and drawings) are strictly prohibited.
 - Applications for admission may be distributed, but are not to be completed at an Educational Opportunity Program. Offering on-site admission is also not permitted.

NC WEEK 6A (Sanford Week) – Chatham, Cumberland, Harnett, Lee, Moore, Richmond, & Montgomery Counties – October 17 - 22, 2021

- Host sites are not obligated to accommodate representatives who did not receive a specific invitation, did not respond to an invitation, or did not submit a required registration or participation fee by the stated deadlines.
- CACRAO members should display the highest levels of decorum and avoid any unprofessional behavior that would disgrace the CACRAO organization or that would infringe upon the rights of their fellow members. A professional demeanor should always be maintained with both students and colleagues.

2. All program participants must adhere to the Code of Ethics. School counselors are encouraged to limit program invitations to CACRAO members and other accredited degree-granting institutions. In the event that counselors choose to invite other organizations, those participants agree to follow the Code of Ethics.

3. CACRAO member institutions may host Educational Opportunity Programs only with prior approval from either the NC or SC Scheduling Committees. If a program will be held at a member institution's location, the following policies will apply:

- The Host Institution will participate on an equal standing with all other institutions, to include alphabetical order and no special incentives for students.
- Refreshments (if provided) should be for college representatives only.

4. Institutions consistently out of compliance with the attendance policies as outlined in the Ed-Op schedule will be reported to the Chairman of the Ethics Committee of CACRAO by using the complaint form. This includes unprofessional behavior outlined (i.e. not showing up, arriving late and/or not remaining for the entire program).

5. If a fair coordinator or another institution finds a representative not in compliance with the stated ethics, the coordinator has the right to remove the institution from their assigned space and the event altogether; no refund will be given.

6. This code follows the overarching ethics outlines of both AACRAO and NACAC; regardless if an institution is a member of these organizations, representatives are expected to adhere to the expectations of the profession. Additional details can be found below:

<https://www.aacrao.org/who-we-are/mission-vision-values/ethics-practice>

<https://www.nacacnet.org/advocacy--ethics/NACAC-Code-of-Ethics/>

NC WEEK 6A (Sanford Week) – Chatham, Cumberland, Harnett, Lee, Moore,
Richmond, & Montgomery Counties – October 17 - 22, 2021

Week Coordinator

Elizabeth Hunter
ehunter@methodist.edu
Methodist University

Monday, October 18

Fair Time: 8:15 a.m. – 9:15 a.m.

Fair Name & Location: TRITON HIGH SCHOOL

Address: 215 Maynard Lake Rd., Erwin, NC 28339

Contact: Hannah Matthews, hmatthews@harnett.k12.nc.us

Note(s): N/A

Fair Time: 10:00 a.m. – 11:00 a.m.

Fair Name & Location: HARNETT CENTRAL HIGH SCHOOL

Address: 2911 Harnett Central Rd., Angier, NC 27501

Contact: Karen Stephens, kstephens@harnett.k12.nc.us

Note(s): N/A

Fair Time: 1:00 p.m. – 2:00 p.m.

Fair Name & Location: WESTERN HARNETT HIGH SCHOOL

Address: 10637 NC Hwy 27, West Lillington, NC 27546

Contact: Lauren Banker, lbanker@harnett.k12.nc.us

Note(s): N/A

NC WEEK 6A (Sanford Week) – Chatham, Cumberland, Harnett, Lee, Moore,
Richmond, & Montgomery Counties – October 17 - 22, 2021

Tuesday, October 19

Fair Time: 9:30 a.m. – 10:30 a.m. - TENTATIVE COVID

Fair Name & Location: OVERHILLS HIGH SCHOOL

Address: 2495 Ray Road, Spring Lake, NC 28390

Contact: N/A

Note(s): N/A

Fair Time: 4:00 p.m. – 7:00 p.m.

Fair Name: CUMBERLAND COUNTY SCHOOLS (OPEN TO PUBLIC)

Fair Location: Crown Expo Center

Address: 1960 Coliseum Dr., Fayetteville, NC 28306

Contact: N/A

Fee: \$100 member / \$125 non-member

Wednesday, October 20

Fair Time: 9:00 a.m. – 10:00 a.m.

Fair Name & Location: PINECREST HIGH SCHOOL

Address: 250 Voit Gilmore Ln., Southern Pines, NC 28387

Contact: N/A

Note(s): N/A

Fair Time: 10:45 a.m. – 11:45 a.m.

Fair Name & Location: UNION PINES HIGH SCHOOL

Address: 1981 Union Church Rd., Cameron, NC 28326

Contact: Andy McCormick, amccormick@ncmcs.org

Note(s): N/A

Fair Time: 1:00 p.m. – 2:00 p.m.

Fair Name & Location: NORTH MOORE HIGH SCHOOL

Address: 1504 N. Moore Rd., Robbins, NC 27325

Contact: N/A

Notes: N/A

Fair Time: 5:00 p.m. – 6:30 p.m.

Fair Name & Location: RICHMOND COUNTY

Address: 838 US-1, Rockingham, NC 28379

Contact: N/A

Note(s): N/A

NC WEEK 6A (Sanford Week) – Chatham, Cumberland, Harnett, Lee, Moore,
Richmond, & Montgomery Counties – October 17 - 22, 2021

Thursday, October 21

Fair Time: 8:15 a.m. - 9:15 a.m.

Fair Name & Location: Chatham Central High School

Address: 14950 NC-902, Bear Creek, NC 27207

Contact: Sandra Young, syoung@chatham.k12.nc.us

Note(s): N/A

Fair Time: 10:00 a.m. - 11:00 a.m.

Fair Name & Location: Jordan Matthews High School

Address: 910 E Cardinal St Siler City, NC 27344

Contact: Tammy Morris, tamorris@chatham.k12.nc.us

Note(s): N/A

Fair Time: 1:30 p.m. - 2:30 p.m.

Fair Name & Location: Northwood High School

Address: 310 Northwood High School Rd., Pittsboro, NC 27312

Contact: Telisa Hunter, thunter@chatham.k12.nc.us

Note(s): N/A

Fair Time: 6:00 p.m. – 7:30 p.m.

Fair Name: LEE COUNTY COLLEGE FAIR

Fair Location: Dennis A. Wicker Civic Center

Address: 1801 Nash St, Sanford, NC 27330

Contact: CCCC - Kelvin Hunt, khunt399@cccc.edu; Lee County HS - Victoria Dietrich
vdietrich.ls@lee.k12.nc.us

Note(s): Public HS invited - Lee County HS, Southern Lee HS, Lee Early College

Friday, October 22

Fair Time: 9:00 a.m. - 11:00 a.m.

Fair Name and Location: MONTGOMERY CENTRAL HS

Address: 770 Glen Rd, Troy, NC 27371

Contact: N/A

Note(s): Montgomery county combined two high schools (East Montgomery and West Montgomery) into one county wide high school (Montgomery Central)