

NC WEEK 7B (Northeastern Week) – Bertie, Camden, Chowan, Currituck, Dare, Gates, Halifax, Hertford, Northampton, Pasquotank, Perquimans, & Washington Counties – October 20 – 25, 2019

CACRAO CODE OF ETHICS

The purpose of an Educational Opportunity Program is to provide a chance for high school students, particularly juniors and seniors, to be exposed to many different educational opportunities and to explore specific interests. The following Code of Ethics is designed to allow for equal opportunity for students to access information and for institutions to present it.

- 1.** It is the responsibility of each college or university to inform any person who represents that institution of the CACRAO Code of Ethics which will be in effect at all CACRAO-sponsored Programs. Each institutional representative must respect the rights of other institutions.
 - One official representative is considered adequate at most Educational Opportunity Programs. If more than one representative is needed, those present must confine all activities to the assigned space.
 - Representatives should arrive in enough time to the fair in order to staff their booth during advertised fair hours and remain for the entire program. A program concludes when the posted end time occurs or if the fair coordinator calls the end to a fair early. CACRAO and/or the college fair host may follow up with the leadership of an institution should a representative be absent without notification. Representatives must notify the host contact or Scheduling Committee member who organized the week should they be unable to attend.
 - Dress to best represent your institution.
 - Representatives should limit use of mobile devices to fair-related purposes. Earbuds should be stored for the duration of the Ed-Op Program.
 - Representatives must check in with the coordinator of the fair in order to locate the table, space, or booth their institution has been assigned.
 - Group presentations are not condoned in arena settings where institutions share common quarters. Such presentations discourage students from exploring all of their options.
 - The use of overly conspicuous exhibits as promotional devices are prohibited, i.e. (videos, large pictorial displays, balloons...) Displays cannot exceed or obstruct the view of adjacent booths and/or prevent the representative from standing behind their table. Floor displays are not permitted. Laptops and iPads are permitted for visual use only; audio is not permitted. Technology such as this must not interfere with other exhibitors.
 - Recruitment is restricted to the parameters of the booth. Standing in front of your table is not permitted; representatives are to remain behind their assigned table during fair hours. Students must approach tables/booths of their own accord. Calling to or directing students to a table is not permitted.
 - Distributed educational information must be limited to printed materials which are accurate and tasteful. Handouts like key chains, balloons, pens, pennants, and food/candy are not acceptable. Promotional giveaways (including raffles and drawings) are strictly prohibited.
 - Applications for admission may be distributed, but are not to be completed at an Educational Opportunity Program. Offering on-site admission is also not permitted.

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- Host sites are not obligated to accommodate representatives who did not receive a specific invitation, did not respond to an invitation, or did not submit a required registration or participation fee by the stated deadlines.
- CACRAO members should display the highest levels of decorum and avoid any unprofessional behavior that would disgrace the CACRAO organization or that would infringe upon the rights of their fellow members. A professional demeanor should always be maintained with both students and colleagues.

2. All program participants must adhere to the Code of Ethics. School counselors are encouraged to limit program invitations to CACRAO members and other accredited degree-granting institutions. In the event that counselors choose to invite other organizations, those participants agree to follow the Code of Ethics.

3. CACRAO member institutions may host Educational Opportunity Programs only with prior approval from either the NC or SC Scheduling Committees. If a program will be held at a member institution's location, the following policies will apply:

- The Host Institution will participate on an equal standing with all other institutions, to include alphabetical order and no special incentives for students.
- Refreshments (if provided) should be for college representatives only.

4. Institutions consistently out of compliance with the attendance policies as outlined in the Ed-Op schedule will be reported to the Chairman of the Ethics Committee of CACRAO by using the complaint form. This includes unprofessional behavior outlined (i.e. not showing up, arriving late and/or not remaining for the entire program).

5. If a fair coordinator or another institution finds a representative not in compliance with the stated ethics, the coordinator has the right to remove the institution from their assigned space and the event altogether; no refund will be given.

6. This code follows the overarching ethics outlines of both AACRAO and NACAC; regardless if an institution is a member of these organizations, representatives are expected to adhere to the expectations of the profession. Additional details can be found below:

<https://www.aacrao.org/who-we-are/mission-vision-values/ethics-practice>

<https://www.nacacnet.org/advocacy--ethics/NACAC-Code-of-Ethics/>

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Week Coordinator

Scott Parker – Chowan University

parkes@chowan.edu

(252) 398 – 6314

Suggested Hotel(s)

Days: Sunday, October 20th (One night)

Location: Hilton Garden Inn

Address: 5353 N Virginia Dare Trail, Kitty Hawk, NC 27949

Contact: (252) 261 – 1290

CACRAO Rate: N/A

Location: Holiday Inn Express

Address: 4701 S Virginia Dare Trail, Nags Head, NC 27959

Contact: (252) 441 – 0454

CACRAO Rate: N/A

Location: Ramada Inn

Address: 1701 S Virginia Dare Trail, Kill Devil Hills, NC 27948

Contact: (252) 564 – 7222

CACRAO Rate: N/A

Days: Monday, October 21st – Thursday, October 24th (Three nights)

Location: Fairfield Inn & Suites

Address: 1640 City Center Blvd., Elizabeth City, NC 27909

Contact: (252) 333 – 1003

CACRAO Rate: N/A

Location: Hampton Inn

Address: 402 Halstead Blvd, Elizabeth City, NC 27909

Contact: (252) 333 – 1800

CACRAO Rate: N/A

Days: Thursday, October 24th (One night)

Location: Hilton Garden Inn

Address: 111 Carolina Crossroads Pkwy., Roanoke Rapids, NC 27870 (Exit 171 off I-95)

Contact: (252) 519 – 2333

CACRAO Rate: Ask for Chowan University discount

Location: Hampton Inn

Address: 85 Hampton Boulevard, Roanoke Rapids, NC 27870

Contact: (252) 537 – 7555

CACRAO Rate: Ask for Chowan University discount

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Monday, October 21st

Fair Time: 8:30 a.m. – 9:30 a.m.

Fair Name & Location: MANTEO HIGH SCHOOL

Address: 829 Wingina Avenue, Manteo, NC 27954

Contact: (252) 473 – 5841

Travel Time: 35 minutes from Hilton Garden Inn – 25 minutes from Ramada Inn – 15 minutes from Holiday Inn Express

Note(s): N/A

Fair Time: 10:15 a.m. – 11:30 a.m.

Fair Name & Location: FIRST FLIGHT HIGH SCHOOL

Address: 100 Veterans Drive, Kill Devil Hills, NC 27948

Contact: (252) 449 – 7000

Travel Time: 30 minutes from Manteo HS

Note(s): N/A

Fair Time: 2:00 p.m. – 3:00 p.m.

Fair Name & Location: CURRITUCK COUNTY HIGH SCHOOL

Address: 4203 Caratoke Hwy., Barco, NC 27917

Contact: (252) 453 – 0014

Travel Time: 50 minutes from First Flight HS

Note(s): J.P. Knapp Early College will also be in attendance.

Tuesday, October 22nd

Fair Time: 9:00 a.m. – 10:30 a.m.

Fair Name: ELIZABETH CITY FAIR

Location: Mid Atlantic Christian University – Chesson Gym in Albert Blanton III Center

Address: 715 N Poindexter St., Elizabeth City, NC 27909

Contact: N/A

Travel Time: 10 minutes from Fairfield Inn & Suites

Note(s): High schools attending: Albemarle, Camden, Northeastern, Pasquotank, and Weeksville Foreshadow Academy schools.

Fair Time: 1:00 p.m. – 2:30 p.m.

Fair Name: CHOWAN & PERQUIMANS COUNTY SCHOOLS

Location: Armory located in front of John A. Holmes High School

Address: 600 Woodard St., Edenton, NC 27932 (Address for John A. Holmes HS)

Contact: N/A

Travel Time: 40 minutes from Mid Atlantic Christian University

Note(s): High Schools attending: John A. Holmes, Lawrence Academy, and Perquimans high schools. You will turn at Dairy Queen as the Armory entrance is behind Dairy Queen. Enter fence to unload.

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Wednesday, October 23rd

Fair Time: 9:30 a.m. – 10:45 a.m.

Fair Name: WASHINGTON COUNTY SCHOOLS

Location: Washington County High School

Address: 800 East Main St Plymouth, NC 27962

Contact: N/A

Travel Time: 1 hour 5 minutes from Fairfield Inn & Suites

Note(s): High schools attending: Columbia, Northeast Regional School of Biotechnology and Agriscience (NERSBA), and Plymouth high schools.

*You will be taking many NC Routes that do not have gas stations or restaurants along the way. If you need gas or want lunch please stop in Plymouth or Windsor as there will not be much in between. You will be near several restaurants in Windsor: Ellas Café, Heritage House (buffet), Bunns BBQ, and Lascas Italian Eatery are all local favorites.

Fair Time: 1:30 p.m. – 2:30 p.m.

Fair Name & Location: BERTIE HIGH SCHOOL

Address: 715 US 13 N, Windsor, NC 27983

Contact: (252) 794 – 3034

Travel Time: 45 minutes from Washington County HS

Note(s): Refreshments will be provided; look for parking signs and location of program.

Thursday, October 24th

******NOTE FOR THURSDAY: IF YOU HAVE AT&T OR ANYTHING THAT USES THEIR TOWERS THEY WILL NOT WORK IN SOME AREAS. PLEASE PLAN ACCORDINGLY******

Fair Time: 9:00 a.m. – 10:00 a.m.

Fair Name & Location: GATES COUNTY HIGH SCHOOL

Address: 88 Highway 158 West, Gatesville, NC 27938

Contact: N/A

Travel Time: 50 minutes from Fairfield Inn & Suites

Note(s): Program will be held in the new gym.

Fair Time: 11:00 a.m. – 12:30 p.m.

Fair Name: HERTFORD COUNTY SCHOOLS

Location: Chowan University – Helms Center

Address: 757 Union St. Murfreesboro, NC 27855 (Do not use main address for university)

Contact: Scott Parker, (252) 398 – 6314, parkes@chowan.edu

Travel Time: 40 minutes from Gates County HS

Note(s): High schools attending: Bethel Assembly Christian Academy, C. S. Brown, Hertford County, Hertford County Early College, New Vision Christian, Northeast Academy, Ridgecroft School, and Unity Homeschool Academy. Refreshments will be provided.

Fee: \$15 registration fee for all college reps.

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Thursday, October 24th – Continued

Fair Time: 4:00 p.m. – 6:30 p.m.

Fair Name & Location: KIPP PRIDE HIGH SCHOOL

Address: 320 Pleasant Hill Road, Gaston, NC 27832

Contact: (252) 308 – 0105

Travel Time: 45 minutes from Chowan University

Note(s): College fair will be from 4:00-5:15 p.m. and a catered dinner will follow from 5:20-6:30 p.m.

Friday, October 25th

Fair Time: 9:30 a.m. – 11:15 a.m.

Fair Name: HALIFAX COUNTY SCHOOLS

Location: Halifax Community College – The Centre

Address: 200 College Drive., Weldon, NC 27890

Contact: N/A

Travel Time: 5 minutes from Hampton Inn

Note(s): High schools attending: Halifax Academy, Northampton, Northwest Halifax, Roanoke Rapids, Roanoke Valley Early College, Southeast Halifax, and Weldon high schools.

*****WHEN YOU ENTER THE COMMUNITY COLLEGE STAY STRAIGHT ON THE ROAD UNTIL YOU GET TO THE CENTRE ON THE LEFT. IT HAS LARGE GLASS DOORS ACROSS THE FRONT. YOU WILL PARK IN THE PARKING LOT RIGHT ACROSS FROM IT*****

*Refreshments will be provided.