

NC WEEK 8A (Salisbury Week) – Davidson, Davie, Randolph, & Rowan Counties –
October 27 – November 1, 2019

CACRAO CODE OF ETHICS

The purpose of an Educational Opportunity Program is to provide a chance for high school students, particularly juniors and seniors, to be exposed to many different educational opportunities and to explore specific interests. The following Code of Ethics is designed to allow for equal opportunity for students to access information and for institutions to present it.

1. It is the responsibility of each college or university to inform any person who represents that institution of the CACRAO Code of Ethics which will be in effect at all CACRAO-sponsored Programs. Each institutional representative must respect the rights of other institutions.
 - One official representative is considered adequate at most Educational Opportunity Programs. If more than one representative is needed, those present must confine all activities to the assigned space.
 - Representatives should arrive in enough time to the fair in order to staff their booth during advertised fair hours and remain for the entire program. A program concludes when the posted end time occurs or if the fair coordinator calls the end to a fair early. CACRAO and/or the college fair host may follow up with the leadership of an institution should a representative be absent without notification. Representatives must notify the host contact or Scheduling Committee member who organized the week should they be unable to attend.
 - Dress to best represent your institution.
 - Representatives should limit use of mobile devices to fair-related purposes. Earbuds should be stored for the duration of the Ed-Op Program.
 - Representatives must check in with the coordinator of the fair in order to locate the table, space, or booth their institution has been assigned.
 - Group presentations are not condoned in arena settings where institutions share common quarters. Such presentations discourage students from exploring all of their options.
 - The use of overly conspicuous exhibits as promotional devices are prohibited, i.e. (videos, large pictorial displays, balloons...) Displays cannot exceed or obstruct the view of adjacent booths and/or prevent the representative from standing behind their table. Floor displays are not permitted. Laptops and iPads are permitted for visual use only; audio is not permitted. Technology such as this must not interfere with other exhibitors.
 - Recruitment is restricted to the parameters of the booth. Standing in front of your table is not permitted; representatives are to remain behind their assigned table during fair hours. Students must approach tables/booths of their own accord. Calling to or directing students to a table is not permitted.
 - Distributed educational information must be limited to printed materials which are accurate and tasteful. Handouts like key chains, balloons, pens, pennants, and food/candy are not acceptable. Promotional giveaways (including raffles and drawings) are strictly prohibited.
 - Applications for admission may be distributed, but are not to be completed at an Educational Opportunity Program. Offering on-site admission is also not permitted.

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- Host sites are not obligated to accommodate representatives who did not receive a specific invitation, did not respond to an invitation, or did not submit a required registration or participation fee by the stated deadlines.
- CACRAO members should display the highest levels of decorum and avoid any unprofessional behavior that would disgrace the CACRAO organization or that would infringe upon the rights of their fellow members. A professional demeanor should always be maintained with both students and colleagues.

2. All program participants must adhere to the Code of Ethics. School counselors are encouraged to limit program invitations to CACRAO members and other accredited degree-granting institutions. In the event that counselors choose to invite other organizations, those participants agree to follow the Code of Ethics.

3. CACRAO member institutions may host Educational Opportunity Programs only with prior approval from either the NC or SC Scheduling Committees. If a program will be held at a member institution's location, the following policies will apply:

- The Host Institution will participate on an equal standing with all other institutions, to include alphabetical order and no special incentives for students.
- Refreshments (if provided) should be for college representatives only.

4. Institutions consistently out of compliance with the attendance policies as outlined in the Ed-Op schedule will be reported to the Chairman of the Ethics Committee of CACRAO by using the complaint form. This includes unprofessional behavior outlined (i.e. not showing up, arriving late and/or not remaining for the entire program).

5. If a fair coordinator or another institution finds a representative not in compliance with the stated ethics, the coordinator has the right to remove the institution from their assigned space and the event altogether; no refund will be given.

6. This code follows the overarching ethics outlines of both AACRAO and NACAC; regardless if an institution is a member of these organizations, representatives are expected to adhere to the expectations of the profession. Additional details can be found below:

<https://www.aacrao.org/who-we-are/mission-vision-values/ethics-practice>

<https://www.nacacnet.org/advocacy--ethics/NACAC-Code-of-Ethics/>

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Week Coordinator

David L. Stevenson, Jr. – Catawba College

dstevens14@catawba.edu

(704) 637 – 4238

Suggested Hotel(s)

Days: Sunday, October 27th – Friday, November 1st, 2019

Location: Hampton Inn

Address: 1137 East Dixie Dr., Asheboro, NC 27203

Contact: (336) 625 – 9000

CACRAO Rate: \$96.00 Code: 19R

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Sunday, October 27th

Fair Time: 3:00 p.m. – 5:00 p.m.

Fair Name: ROWAN COUNTY FAIR

Location: Goodman Gymnasium at Catawba College

Address: 2254 Yost St. Salisbury, NC

Contact: David Stevenson & Elaine Holden; dstevens14@catawba.edu

Travel Time: ~ 1 hour from Hampton Inn

Note(s): N/A

Fee: \$15 CACRAO member / \$35 non-member

Monday, October 28th

Fair Time: 8:15 a.m. – 9:15 a.m.

Fair Name & Location: PROVIDENCE GROVE HIGH SCHOOL

Address: 5555 Mack Lineberry Rd., Climax, NC 27233

Contact: Kim Hall

Travel Time: ~25 minutes from Hampton Inn

Note(s): N/A

Fair Time: 9:45 a.m. – 10:45 a.m.

Fair Name & Location: EASTERN RANDOLPH HIGH SCHOOL

Address: 390 Eastern Randolph Rd., Ramseur, NC 27316

Contact: Lisa Miller

Travel Time: ~20 minutes from Providence Grove HS

Note(s): N/A

Fair Time: 2:00 p.m. – 3:00 p.m.

Fair Name & Location: TRINITY HIGH SCHOOL

Address: 5746 Trinity High School Drive, Trinity, NC 27230

Contact: Jonathan Leer

Travel Time: ~40 minutes from Eastern Randolph HS

Note(s): N/A

Fair Time: 3:30 p.m. – 4:30 p.m.

Fair Name & Location: Wheatmore High School

Address: 3678 Finch Farm Rd., Trinity, NC 27370

Contact: Sheila Atkins

Travel Time: 11 minutes from Trinity HS

Note(s): N/A

Fair Time: 6:00 p.m. – 7:00 p.m.

Fair Name & Location: WEST DAVIDSON HIGH SCHOOL

Address: 200 Dragon Drive, Lexington, NC 27295

Contact: Suzan Tedder

Travel Time: 30 minutes from Wheatmore HS

Note(s): Dinner served from 5:15 p.m. – 5:45 p.m.

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Tuesday, October 29th

Fair Time: 9:00 a.m. – 10:00 a.m.

Fair Name & Location: ASHEBORO HIGH SCHOOL

Address: 1221 South Park Street, Asheboro, NC 27203

Contact: D’Vera Tune

Travel Time: ~10 minutes from Hampton Inn

Note(s): N/A

Fair Time: 10:30 a.m. – 11:30 a.m.

Fair Name & Location: UWHARRIE CHARTER ACADEMY

Address: 5326 US Highway 220 Business South, Asheboro, NC 27205

Contact: Meghan Rabb

Travel Time: 10 minutes from Asheboro HS

Note(s): N/A

Fair Time: 2:00 p.m. – 3:00 p.m.

Fair Name & Location: SOUTH DAVIDSON HIGH SCHOOL

Address: 14956 N Carolina 109, Denton, NC 27239

Contact: Staley Burkart

Travel Time: 35 minutes from Uwharrie Charter Academy

Note(s): N/A

Wednesday, October 30th

Fair Time: 8:45 a.m. – 9:45 a.m.

Fair Name & Location: LEXINGTON SENIOR HIGH SCHOOL

Address: 26 Penry Street, Lexington, NC 27292

Contact: Vicki Foye

Travel Time: 35 minutes from Hampton Inn

Note(s): N/A

Fair Time: 10:15 a.m. – 11:15 a.m.

Fair Name & Location: LEDFORD SENIOR HIGH SCHOOL

Address: 140 Jesse Green Road, Thomasville, NC 27360

Contact: Randy Mercer

Travel Time: 20 minutes from Lexington Senior HS

Note(s): N/A

Fair Time: 11:45 a.m. – 1:15 p.m.

Fair Name & Location: OAK GROVE HIGH SCHOOL

Address: 3507 Midway School Rd., Winston-Salem, NC 27107

Contact: Lisa Crabb

Travel Time: 10 minutes from Ledford Senior HS

Note(s): N/A

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Wednesday, October 30th Cont.

Fair Time: 1:45 p.m. – 2:30 p.m.

Fair Name & Location: THOMASVILLE SENIOR HIGH SCHOOL

Address: 410 Unity Street, Thomasville, NC 27360

Contact: Simone Biggers

Travel Time: 10 minutes from Oak Grove HS

Note(s): N/A

Thursday, October 31st

Fair Time: 8:35 a.m. – 9:35 a.m.

Fair Name & Location: SOUTHWESTERN RANDOLPH HIGH SCHOOL

Address: 1641 Hopewell Friends Road, Asheboro, NC 27205

Contact: Teresa Burton

Travel Time: 15 minutes from Hampton Inn

Note(s): N/A

Fair Time: 10:10 a.m. – 11:10 a.m.

Fair Name & Location: RANDLEMAN HIGH SCHOOL

Address: 4396 Tigers Den Rd., Randleman, NC 27317

Contact: Jill Hayes

Travel Time: 25 minutes from Southwestern Randolph HS

Note(s): N/A

Fair Time: 1:50 p.m. – 2:50 p.m.

Fair Name & Location: EAST DAVIDSON HIGH SCHOOL

Address: 1408 Lake Rd., Thomasville, NC 27360

Contact: Sherrie Sink

Travel Time: 30 minutes from Randleman HS

Note(s): N/A

Friday, November 1st

Fair Time: 8:25 a.m. – 9:25 a.m.

Fair Name & Location: CENTRAL DAVIDSON HIGH SCHOOL

Address: 2427 NC Highway 47, Lexington, NC 27292

Contact: Nathan Tongel

Travel Time: ~40 minutes from Hampton Inn

Note(s): N/A

Fair Time: 10:30 a.m. – 12:15 p.m.

Fair Name & Location: DAVIE COUNTY HIGH SCHOOL

Address: 180 War Eagle Drive, Mocksville, NC 27028

Contact: Elizabeth Gordon

Travel Time: 55 minutes from Wheatmore HS

Note(s): Davidson County Early college will also be in attendance.

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Friday, November 1st Cont.

Fair Time: 1:30 p.m. – 2:30 p.m.

Fair Name & Location: NORTH DAVIDSON HIGH SCHOOL

Address: 7227 Old US Highway 52, Lexington, NC 27295

Contact: Jennifer Hurak

Travel Time:

Note(s): Program will be held in the old gym.