

NC WEEK 7A (Wilmington Week) – Brunswick, Carteret, Craven, Jones, Pamlico,
Pender, New Hanover, Onslow, & Duplin Counties – October 25 –
29, 2021

CACRAO CODE OF ETHICS

The purpose of an Educational Opportunity Program is to provide a chance for high school students, particularly juniors and seniors, to be exposed to many different educational opportunities and to explore specific interests. The following Code of Ethics is designed to allow for equal opportunity for students to access information and for institutions to present it.

1. It is the responsibility of each college or university to inform any person who represents that institution of the CACRAO Code of Ethics which will be in effect at all CACRAO-sponsored Programs. Each institutional representative must respect the rights of other institutions.

- One official representative is considered adequate at most Educational Opportunity Programs. If more than one representative is needed, those present must confine all activities to the assigned space.
- Representatives should arrive in enough time to the fair in order to staff their booth during advertised fair hours and remain for the entire program. A program concludes when the posted end time occurs or if the fair coordinator calls the end to a fair early. CACRAO and/or the college fair host may follow up with the leadership of an institution should a representative be absent without notification. Representatives must notify the host contact or Scheduling Committee member who organized the week should they be unable to attend.
- Dress to best represent your institution.
- Representatives should limit use of mobile devices to fair-related purposes. Earbuds should be stored for the duration of the Ed-Op Program.
- Representatives must check in with the coordinator of the fair in order to locate the table, space, or booth their institution has been assigned.
- Group presentations are not condoned in arena settings where institutions share common quarters. Such presentations discourage students from exploring all of their options.
- The use of overly conspicuous exhibits as promotional devices are prohibited, i.e. (videos, large pictorial displays, balloons...) Displays cannot exceed or obstruct the view of adjacent booths and/or prevent the representative from standing behind their table. Floor displays are not permitted. Laptops and iPads are permitted for visual use only; audio is not permitted. Technology such as this must not interfere with other exhibitors.
- Recruitment is restricted to the parameters of the booth. Standing in front of your table is not permitted; representatives are to remain behind their assigned table during fair hours. Students must approach tables/booths of their own accord. Calling to or directing students to a table is not permitted.
- Distributed educational information must be limited to printed materials which are accurate and tasteful. Handouts like key chains, balloons, pens, pennants, and food/candy are not acceptable. Promotional giveaways (including raffles and drawings) are strictly prohibited.
- Applications for admission may be distributed, but are not to be completed at an Educational Opportunity Program. Offering on-site admission is also not permitted.

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- Host sites are not obligated to accommodate representatives who did not receive a specific invitation, did not respond to an invitation, or did not submit a required registration or participation fee by the stated deadlines.
- CACRAO members should display the highest levels of decorum and avoid any unprofessional behavior that would disgrace the CACRAO organization or that would infringe upon the rights of their fellow members. A professional demeanor should always be maintained with both students and colleagues.

2. All program participants must adhere to the Code of Ethics. School counselors are encouraged to limit program invitations to CACRAO members and other accredited degree-granting institutions. In the event that counselors choose to invite other organizations, those participants agree to follow the Code of Ethics.

3. CACRAO member institutions may host Educational Opportunity Programs only with prior approval from either the NC or SC Scheduling Committees. If a program will be held at a member institution's location, the following policies will apply:

- The Host Institution will participate on an equal standing with all other institutions, to include alphabetical order and no special incentives for students.
- Refreshments (if provided) should be for college representatives only.

4. Institutions consistently out of compliance with the attendance policies as outlined in the Ed-Op schedule will be reported to the Chairman of the Ethics Committee of CACRAO by using the complaint form. This includes unprofessional behavior outlined (i.e. not showing up, arriving late and/or not remaining for the entire program).

5. If a fair coordinator or another institution finds a representative not in compliance with the stated ethics, the coordinator has the right to remove the institution from their assigned space and the event altogether; no refund will be given.

6. This code follows the overarching ethics outlines of both AACRAO and NACAC; regardless if an institution is a member of these organizations, representatives are expected to adhere to the expectations of the profession. Additional details can be found below:

<https://www.aacrao.org/who-we-are/mission-vision-values/ethics-practice>

<https://www.nacacnet.org/advocacy--ethics/NACAC-Code-of-Ethics/>

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Week Coordinator

Hannah Morgan– UNC Wilmington
morganhb@uncw.edu
(910) 962-2269

Suggested Hotel(s)

Days: Sunday, October 24th – Tuesday, October 26th

Location: SpringHill Suites by Marriott New Bern

Address: 300 Hotel Dr., New Bern, NC 28562

Contact: (252) 637 – 0017

CACRAO Rate: N/A

Days: Tuesday, October 26th – Friday, October 29th

Location: Hilton Garden Inn Wilmington Mayfaire Town Center

Address: 6745 Rock Spring Rd, Wilmington, NC 28405

Contact: (910) 509 – 4046

CACRAO Rate: N/A

*Additional option for Tuesday, October 26 if you don't want to
drive to Wilmington that evening:*

Location: Home2 Suites by Hilton Jacksonville

Address: 139 Circuit Lane, Jacksonville, NC 28546

Contact: (910) 355 – 3500

CACRAO Rate: N/A

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Monday, October 25th

Fair Time: 8:00 a.m. – 9:00 a.m.

Fair Name & Location: WEST CRAVEN HIGH SCHOOL

Address: 2600 Streets Ferry Rd., Vanceboro NC 28586

Contact: Cody Krieger, cody.krieger@cravenk12.org & Lynn Meall, lynn.meall@cravenk12.org

Travel Time: 20 minutes from SpringHill Suites

Note(s): Fair will be held in the gym.

PAMLICO HIGH SCHOOL MOVED TO TUESDAY AT 9AM

NEW BERN HS NO LONGER CANCELLED; BACK ON THE SCHEDULE AS OF 9/21/21

Fair Time: 1:30 p.m. – 2:30 p.m.

Fair Name & Location: NEW BERN HIGH SCHOOL

Address: 4200 Academic Dr., New Bern, NC 28562

Contact: Heidi Ricks, heidi.ricks@cravenk12.org, 252-514-6074

Travel Time: 25 minutes from West Craven HS/7 minutes from SpringHill Suites

Note(s): Fair will be outdoors.

Fair Time: 5:00 p.m. – 7:00 p.m.

Fair Name: CARTERET COUNTY SCHOOLS

Location: Crystal Coast Civic Center

Address: 3505 Arendell St., Morehead City, NC 28557

Contact: Elizabeth New, elizabethj1080@carteret.edu

Travel Time: 55 minutes from New Bern HS

Note(s): Please note that this fair will not provide food or refreshments, so please plan accordingly.

High schools attending: Bridges School, Croatan, East Carteret, Marine Science & Technology Early College, and West Carteret high schools.

Tuesday, October 26th

CANCELLED

Fair Time: 9:00 a.m. – 10:00 a.m.

Fair Name & Location: HAVELOCK HIGH SCHOOL

Address: 101 Webb Boulevard, Havelock, NC 28532

Contact: Christi Mendes, christi.mendes@cravenk12.org, 252-463-1508

Travel Time: 30 minutes from SpringHill Suites

FAIR MOVED FROM MONDAY - NEW DATE AND TIME

Fair Time: 9:00 a.m. – 10:00 a.m.

Fair Name & Location: PAMLICO COUNTY HIGH SCHOOL

Address: 601 Main St., Bayboro, NC 28515

Contact: Betsy McCandless, betsymccandless@pamlicoschools.org, 252-745-3151

Travel Time: 25 minutes from SpringHill Suites

Note(s): Fair will be in the cafeteria.

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Tuesday, October 26th – Continued

Fair Time: 1:00 p.m. – 2:00 p.m.

Fair Name & Location: JONES SENIOR HIGH SCHOOL

Address: 1378 NC Hwy. 58, Trenton, NC 28585

Contact: Ashley Andrews, ashley.andrews@jonesnc.net, 252-448-2451

Travel Time: 45 minutes from Pamlico County HS

Note(s): Event will be in the large high school brick gym; closest to the new construction. Park in this parking lot and enter through the front lobby.

Fair Time: 5:30 p.m. – 7:30 p.m.

Fair Name: ONSLOW COUNTY SCHOOLS

Location: Northside High School

Address: 365 Commons Drive S., Jacksonville, NC 28546

Contact: Michael Elder, Michael.Elder@onslow.k12.nc.us

Travel Time: 30 minutes from Jones Senior HS

Note(s): Fair will be held in the gym and parking will be in the front of the building.

High schools attending: Camp Lejeune, Dixon, Jacksonville, Northside, Onslow Early College, Onslow Virtual, Richlands, Southwest, Swansboro, and White Oak high schools.

Wednesday, October 27th

Fair Time: 8:30 a.m. – 9:30 a.m.

Fair Name & Location: TOPSAIL HIGH SCHOOL

Address: 245 N. St. Johns Church Rd., Hampstead, NC 28443

Contact: Celina Mcgee, celina_mcgee@pender.k12.nc.us

Travel Time: 25 minutes from Hilton Garden Inn

Note(s): Fair will be in the gymnasium. Park in the student parking lot along the sides of the lot, or behind the school where the gymnasium is.

Fair Time: 10:30 a.m. – 11:30 a.m.

Fair Name & Location: HEIDE TRASK HIGH SCHOOL

Address: 14328 North Carolina Hwy. 210, Rocky Point, NC 28457

Contact: Kevin Hogan, kevin_hogan@pender.k12.nc.us

Travel Time: 25 minutes from Topsail HS

Note(s): The fair will be in the auxiliary gym. Parking will be on the left side of the high school when looking at the main entrance. Representatives should veer left when driving in and turn right at the tennis courts. This will lead you to a large parking lot, closest to the auxiliary gym.

Fair Time: 1:00 p.m. – 2:00 p.m.

Fair Name & Location: PENDER HIGH SCHOOL

Address: 5380 North Carolina Hwy. 53, Burgaw, NC 28425

Contact: Arianna Johnson, cac-pender-hs@ncsu.edu

Travel Time: 25 minutes from Heide Trask HS

Note(s): Fair will be in the gymnasium behind the school. Parking is available on that side of the school, and there is parking directly beside the gymnasium. Visitors can access the gymnasium and parking off of Horse Branch Road.

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Thursday, October 28th

Fair Time: 8:00 a.m. – 9:00 a.m.

Fair Name & Location: NORTH BRUNSWICK HIGH SCHOOL

Address: 114 Scorpion Drive NE, Leland, NC 28451

Contact: Kristina Lazzari Oliver, klazzari@bcswan.net, 910-371-2261

Travel Time: 25 minutes from Hilton Garden Inn

Note(s):

Fair Time: 10:00 a.m. – 11:00 a.m.

Fair Name & Location: SOUTH BRUNSWICK HIGH SCHOOL

Address: 280 Cougar Road, Southport, NC 28461

Contact: John Walls, jwalls@bcswan.net, 910-845-2203

Travel Time: 30 minutes from North Brunswick HS

Note(s): JROTC will be directing traffic. Fair will be held in gymnasium.

Fair Time: 1:30 p.m. – 2:30 p.m.

Fair Name & Location: WEST BRUNSWICK HIGH SCHOOL

Address: 550 Whiteville, Rd., NW, Shallotte, NC 28470

Contact: Lakiesha Dennis, ladennis@bcswan.net

Travel Time: 35 minutes from South Brunswick HS

Note(s):

Fair Time: 5:30 p.m. – 7:30 p.m.

Fair Name: NEW HANOVER COUNTY SCHOOLS

Location: McKeithan Center - Cape Fear Community College, North Campus

Address: 4500 Blue Clay Rd., Castle Hayne, NC 28429

Contact: Jeremy Gibbons, jgibbons@cfcc.edu

Travel Time: 20 minutes from Hilton Garden Inn

Note(s): Visitor parking is open on both sides of the McKeithan Center. Please note that a meal will not be served at this event and plan accordingly.

High schools attending: Ashley, Cape Fear Academy, Career Readiness Academy at Mosley PLC, Coastal Christian, GLOW Academy, Hoggard, Isaac Bear, Laney, New Hanover, Wilmington Christian Academy, Wilmington Early College, and Cape Fear Community College.

Friday, October 29th

Fair Time: 9:15 a.m. – 11:45 a.m.

Fair Name: DUPLIN COUNTY SCHOOLS

Location: James Kenan High School

Address: 1241 NC 24 & 50 Hwy., Warsaw, NC 28398

Contact: Erica Jones, Ejones@duplinschools.net

Travel Time: 1 hour from Hilton Garden Inn

Note(s): COVID Protocol: All visitors are required to be screened prior to entering the building. Someone will be outside to greet you, take your temperature, and screen you before entering.

High schools attending: Duplin Early College, East Duplin, James Kenan, North Duplin, and Wallace-Rose Hill high schools.